



Submission form for samples sent to Q&Q Labs AB

Please complete this form electronically and include a printed version in your sample shipment

| | | | |
|----------------|--|---|--------|
| Company | | Invoice Receiver | |
| Contact Person | | Purchase order no. or Invoice reference | |
| Postal Address | | Billing Address | |
| Zip Code | City | Zip Code | City |
| Country | Telephone | Country | VAT-no |
| Email | Report is to be sent: <input type="checkbox"/> Electronically <input type="checkbox"/> Paper | Telephone | Email |

| |
|---------|
| Message |
|---------|

| | | |
|--|---|----------------|
| Samples are to be sent to: Q&Q Labs AB AstraZeneca BioVentureHub Pepparedsleden 3 431 83 Mölndal Sweden | Q&Q LABS NOTES | |
| | Received By: | Received date: |
| | Delivery condition: <input type="checkbox"/> Ambient <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen | |

By sending samples to Q&Q Labs the attached General Terms are accepted in full by the sender.

The shipment to Q&Q Labs must include a printed copy of this submission form along with the specifications to be used and an MSDS (material safety data sheet) or equivalent describing risks and safety measures for each material.

If applicable, safety instructions and risk phrases must be placed in a visible way on the external side of the package. Also, if samples are shipped refrigerated or frozen, this must be clearly stated on the outside of the box.

If a receipt confirmation is to be sent to customer, please provide email address:

If a temperature monitoring device is enclosed in the shipment and this needs to be returned (on the expense of the customer), please provide a return address:

It is vital that separate containers are supplied for microbiological and chemistry analysis.

If express handling is required, this must be agreed in advance. Express service is available at a surcharge equal to the regular charge.

If storage conditions are not identified, samples will be stored corresponding to the condition at delivery.

Postal Address
Q&Q Labs AB
AstraZeneca BioVentureHub
Pepparedsleden 1
431 83 Mölndal, Sweden

Delivery Address
Q&Q Labs AB
AstraZeneca BioVentureHub
Pepparedsleden 3
431 83 Mölndal, Sweden

Contact Address
www.qandqlabs.se
info@qandqlabs.se
Tel: +46 31 24 22 00
Vat no: SE556834320501



| Sample ID & batch | Analysis | Specification | GxP | Express | Storage | Comments | Q&Q Labs sample label |
|-------------------|----------|---------------|---|---|---|----------|-----------------------|
| | | | <input type="checkbox"/> GMP <input type="checkbox"/> GLP <input type="checkbox"/> GCP <input type="checkbox"/> None | <input type="checkbox"/> YES <input type="checkbox"/> NO Due Date: _____ | <input type="checkbox"/> Ambient <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen <input type="checkbox"/> Protect from light | | |
| | | | <input type="checkbox"/> GMP <input type="checkbox"/> GLP <input type="checkbox"/> GCP <input type="checkbox"/> None | <input type="checkbox"/> YES <input type="checkbox"/> NO Due Date: _____ | <input type="checkbox"/> Ambient <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen <input type="checkbox"/> Protect from light | | |
| | | | <input type="checkbox"/> GMP <input type="checkbox"/> GLP <input type="checkbox"/> GCP <input type="checkbox"/> None | <input type="checkbox"/> YES <input type="checkbox"/> NO Due Date: _____ | <input type="checkbox"/> Ambient <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen <input type="checkbox"/> Protect from light | | |
| | | | <input type="checkbox"/> GMP <input type="checkbox"/> GLP <input type="checkbox"/> GCP <input type="checkbox"/> None | <input type="checkbox"/> YES <input type="checkbox"/> NO Due Date: _____ | <input type="checkbox"/> Ambient <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen <input type="checkbox"/> Protect from light | | |
| | | | <input type="checkbox"/> GMP <input type="checkbox"/> GLP <input type="checkbox"/> GCP <input type="checkbox"/> None | <input type="checkbox"/> YES <input type="checkbox"/> NO Due Date: _____ | <input type="checkbox"/> Ambient <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen <input type="checkbox"/> Protect from light | | |
| | | | <input type="checkbox"/> GMP <input type="checkbox"/> GLP <input type="checkbox"/> GCP <input type="checkbox"/> None | <input type="checkbox"/> YES <input type="checkbox"/> NO Due Date: _____ | <input type="checkbox"/> Ambient <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen <input type="checkbox"/> Protect from light | | |

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Disclaimer

Q&Q Labs AB (Q&Q) can in no way guarantee method development, validation or similar assignments' level of success. Analyses, interpretations, assessments, consulting work and conclusions are prepared with a reasonable degree of care but Q&Q cannot guarantee that these will always be correct or absolute.

Any quotation is based on the information that is known at present and does not include unforeseen costs. Advisory and assistance services are invoiced according to the hours spent (1250 Sek/hour).

If Q&Q Labs determine that analysis is impossible or is possible only under more difficult conditions than originally anticipated – e.g. the sample have been interspersed with foreign substances that were not reported by the customer or are degraded – Q&Q shall be entitled to terminate the order and the customer shall bear costs incurred by Q&Q to that point.

Delivery dates and turnaround times are estimates and do not constitute a commitment by Q&Q. Nevertheless, Q&Q shall make reasonable efforts to meet its estimated deadlines.

Objections to test results can be made within thirty days after the customer receives the results. However, unless the results of the repeated analysis do not match the first one, the customer shall bear the costs of the repeat testing. Full OOS investigations are invoiced according to the hours spent (see above). If Q&Q does not have a sufficient amount of the original sample on hand when it receives the customer's objection, the customer will be required to pay all costs, including sampling, transportation for the repeat analysis.

Safety Information

The Customer is responsible for providing Q&Q with all relevant information about the sample to be analyzed. It is imperative that carcinogenic, corrosive, poisonous or in any other way dangerous substances are marked clearly and correctly.

Storage

Unless otherwise agreed, samples are saved for a maximum of five weeks after the analytical report is sent. After five weeks the remaining samples are destroyed. Remaining samples can be sent back upon request and the Customer will be charged return shipping.

Unless otherwise agreed, raw data and results are stored for 10 years after the analytical report is sent. After this time the documentation is destroyed.

Terms of Payment

Standard payment term is 30 days net. Interest is charged on overdue payment from the due date at an interest rate per annum, which by eight (8) percentage units exceeds the reference interest rate (*"Referensränta"*) under the Swedish Interest Act (*"Räntelagen"*). In addition, Q&Q is entitled to add an administrative fee (*"Påminnelseavgift"*) on every payment reminder according to the Swedish law on compensation for debt recovery costs (*"Lag om ersättning för inkassokostnader"*), the largest allowed fee will be used.

Q&Q shall be entitled to compensation from the Customer for all costs, including costs for legal assistance, which may arise in connection with the Customer's non-fulfillment of any undertaking. Q&Q reserves the right to credit check before granting any credit or invoice in advance.

Remarks on invoice made later than 14 days after the invoice date are invalid. The challenge of an analytical result will not entitle a customer to defer payment.

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Confidentiality & Processing of Customer Data

Q&Q shall be entitled to store and process personal or commercial data received from the customer in any way, but shall use reasonable efforts to keep such data confidential and to use such data only for the purposes provided to it by the Customer. Insofar as Q&Q can be designated as the data controller within the meaning of the General Data Protection Regulation (GDPR), Q&Q shall only collect and process personal data to the extent necessary for the performance of the contract or to fulfil a legal obligation. Q&Q shall apply appropriate security measures to protect personal data against unauthorized access. If third parties are assigned for processing activities, Q&Q will make sure fitting security measures are enforced by the third party.

Q&Q will cooperate when a data subject exercise its rights as described in the GDPR. A copy of the Q&Q Privacy Statement can be requested at any time. Full cooperation can be expected unless any legal obligation prohibits Q&Q from doing so.

Liabilities

Q&Q is responsible, with the limitations described below, for damages caused by Q&Q's negligence affecting the Customer. The liability to damages extends only to compensation for direct damages caused by Q&Q's negligence. It does not cover indirect damage (indirect loss) such as unrealized profit, expected savings, loss of income, other general property damage or any other indirect damage. Q&Q's liability does not cover damages caused by the Customer e.g. by incorrectly reporting relevant facts or information, or by making changes in results supplied by Q&Q without approval by Q&Q. The Customer is responsible for the transport of samples to Q&Q. Q&Q's responsibility for Customer's samples initiate at the time of delivery of the testing material to the Q&Q's laboratory. Q&Q's total liability resulting from an assignment is limited to one (1) Swedish "Prisbasbelopp" (according to the Swedish act "Lag om allmän försäkring"). This amount also includes penalties and damages for contingent delays. The right to damages is forfeited if claim for damages is not made in writing within three (3) months of the date the Customer obtained the assignment results.

Governing Law/Disputes

This agreement shall be governed by and construed in accordance with the laws of Sweden.

Any dispute, controversy or claim arising out of or in connection with this contract, or the breach, termination or invalidity thereof, shall be finally settled by arbitration administered by the Arbitration Institute of the Stockholm Chamber of Commerce (the "SCC"). The Rules for Expedited Arbitrations shall apply. Such arbitration shall be conducted in Stockholm, Sweden. Arbitration proceedings shall be conducted in the Swedish Language.

Force majeure

Q&Q shall be free from liability or obligation when an extraordinary event or circumstance beyond the control of Q&Q, such as a pandemic, war, strike, riot, crime, fire, work conflict, hurricane, lightning, flooding, earthquake, volcanic eruption, etc. prevents Q&Q from fulfilling their obligations under this contract.